



PRIVATE LESSON PROGRAM Registration 2010-2011

<i>Mailing Address:</i> 5430 Lynx Ln. Suite 208 Columbia, MD 21044	<i>Instruction Location:</i> 5673 Columbia Rd. Suite 203 Columbia, MD 21044	<i>Phone, Email and Web:</i> 410-846-1500 robersonmusic@me.com www.robersonmusic.com/rsm
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PROGRAM DESCRIPTION - Our music instruction focuses on developing the whole musician. The private teacher gives direction as to the amount and type of participation in the enhancement activities, which include student recitals (at the end of each semester), community performances, guest artist presentations, and sister-school exchanges. There are **36 weeks** in our 2010-2011 Academic Year beginning September 13, 2010 and ending June 4, 2011. Optional summer classes lasts for **13 weeks** beginning June 6, 2011 and ending September 3, 2011. The academic calendar can be viewed on our website. **Students can register for and start the Private Lessons Program at any time during the year.**

I. Student Information

Last Name: _____ First Name & MI: _____ Nickname: _____
 Instrument: _____ Date of Birth: / / _____

(Parent/Guardian Name(s), if student is under 18): _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Telephone Numbers Home: _____ Cell: _____ Work: _____

Parent/Guardian Work Address: _____

II. Area of Study:

- 30 minute 45 minutes 60 minutes 75 minutes 90 minutes
 Piano Voice Flute Violin Music Composition

Private Lesson Time & Tuition Rate:

30 minutes	\$25.00	60 minutes	\$50.00	90 minutes	\$75.00
45 minutes	\$37.50	75 minutes	\$62.50		

III. Emergency Information: (All information is confidential.) Please tell us about any medical, physical, or other concerns that may affect the applicant's participation in RSM programs. List any allergies and medications being taken and give the name and phone number of up to three emergency contacts in preferred calling order. Attach additional information if necessary.

ALLERGIES/MEDS: _____

EMERGENCY CONTACT:

Name: _____ Name: _____ Name: _____
Phone: _____ Phone: _____ Phone: _____

IV. Policies and Finance:

TUITION PAYMENT PLANS:

A one-time nonrefundable application fee of \$23 is due at the time of registration for all new students.

PLAN A: Payment in full. Full payment is due at the time of registration. A 5% discount applies for Plan A registration received through December 19, 2010 for fall classes and June 4 for spring classes.

PLAN B: Monthly payment. Tuition will be paid in equal monthly installments by cash or post-dated checks (deposited on the first of each month).

There will be a \$35 fee for checks that are unable to be processed.

MISSED LESSON: Teachers are required to make-up lessons when they are absent. Students will be given two make-up lessons for any excused or unexcused absence. Teachers are not required to make up any other lessons.

For inclement weather only, students will be contacted for cancellations.

CANCELLATION: Two-week written notice must be given to the RSM Office for lesson termination.

RSM reserves the right to terminate lessons for non-payment of tuition.

DECLARATION: I understand the program and have indicated my chosen tuition payment plan on this form. I agree with the contents and policies of this registration form.

Printed Name: _____ Signature: _____ Date: ____/____/____
(parent/guardian if student is under 18) (parent/guardian if student is under 18)

For Office Use Only:

	Program	Weekly Rate	Application Fee and/or 1 st Payment Received	Lesson Day and Time
1 st Instr.				
2 nd Instr.				

Instructor: _____